

Dear Hora Finita user,

As of April 1st 2022, MFA (Multi Factor Authentication) will also be introduced at Hora Finita VU.

- For security reasons, users with an **E-number** will receive an additional e-mail with a code for logging in, starting April 1.

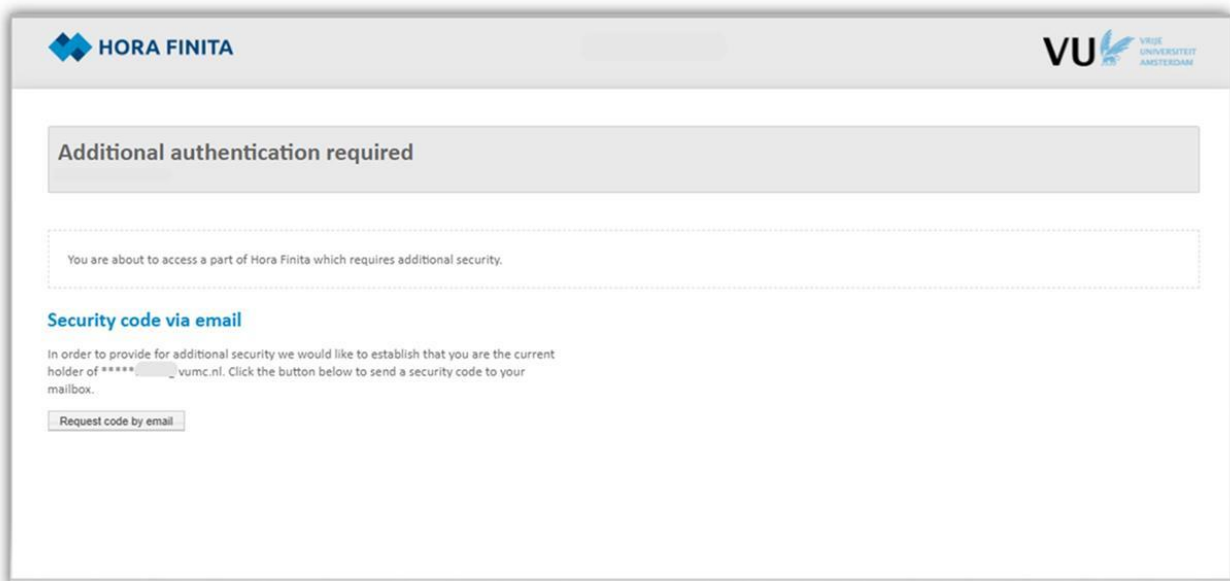
This is not complicated for the user, but very important is that the *email addresses are correct!!*

- Users with a **VUnetID or VUmc username** will not receive this MFA e-mail at login because they are already provided with a validated login ID.

However: if an action is performed based on *link* in an email, verification also applies to the user with VUnetID / VUmc username if the user is not yet logged in.
See below for an explanation for both verification situations.

Login with E-number

Start screen for logging in does not change.
After logging in, the screen below will appear.



The screenshot shows the Hora Finita login interface. At the top left is the 'HORA FINITA' logo, and at the top right is the 'VU' logo with 'Vrije Universiteit Amsterdam' underneath. A grey banner at the top reads 'Additional authentication required'. Below this is a dashed box containing the text: 'You are about to access a part of Hora Finita which requires additional security.' Underneath is the heading 'Security code via email' in blue. The text below reads: 'In order to provide for additional security we would like to establish that you are the current holder of *****@vumc.nl. Click the button below to send a security code to your mailbox.' At the bottom of this section is a button labeled 'Request code by email'.

To request a code, click on 'Request code by email'

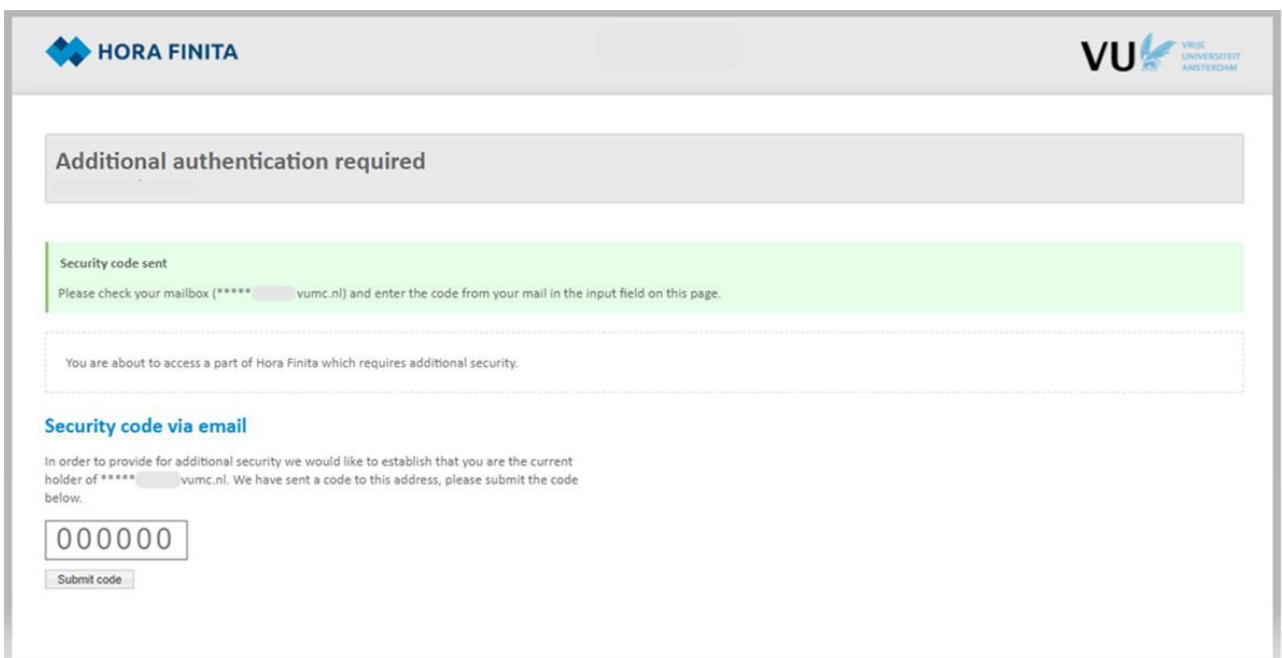
Request code by email

A code is then sent to the email address (entered in HF). If a preferred email address is entered in Hora Finita, the code will be sent to the preferred email address. Otherwise it will be sent to the work email address. Please make sure the users' email addresses are entered correctly!

The email with the code will look like the example below:



The specified code is entered on the Hora Finita screen, where the 'zeros' are seen:



Additional authentication required**Security code sent**

Please check your mailbox (*****@vumc.nl) and enter the code from your mail in the input field on this page.

You are about to access a part of Hora Finita which requires additional security.

Security code via email

In order to provide for additional security we would like to establish that you are the current holder of *****@vumc.nl. We have sent a code to this address, please submit the code below.

Then click on 'Submit code'.

After that, the user is logged in and can work in Hora Finita as usual.

Action based on link in e-mail

Many actions in Hora Finita can be performed by clicking on the link in an email requesting the corresponding action.

- Once the user clicks on the link in the email and is not yet logged into Hora Finita, the following screen follows where authentication is requested.
- The user with VUnetID/VUmc username can login directly via 'Naar de inlogpagina' (left side of the screen) and can then perform the requested action.
- The user with E-number requests an extra security code (right side of the screen).
- Once the user clicks on the link in the email and is already logged into Hora Finita, then the additional security is not needed and the user is guided directly to the appropriate action in Hora Finita.

HORA FINITA **VU** VRIJE UNIVERSITEIT AMSTERDAM

Aanvullende authenticatie vereist

U staat op het punt een deel van Hora Finita te benaderen waarvoor extra beveiliging noodzakelijk is.

Login
Gebruik de onderstaande knop om door te gaan naar het inlogscherm. Log vervolgens in als prof.dr. [redacted] of indien van toepassing zijn of haar secretaresse.

Beveiligingscode per e-mail
Om vast te kunnen stellen dat u toegang heeft tot het volgende e-mailadres, kunt u met onderstaande knop een code laten sturen naar [redacted]@vumc.nl.

(this screenshot is only available in Dutch)