Register an ORCID ID

You can register your ORCID ID through the ORCID website. You own your ORCID record and, after registering for it yourself, you will be able to update or add information. After submitting your registration, you will be directed to your new ORCID record. Make sure you look for a welcome message from ORCID asking you to verify your email address. If you don't see it in your main email inbox, check your spam or junk folder.

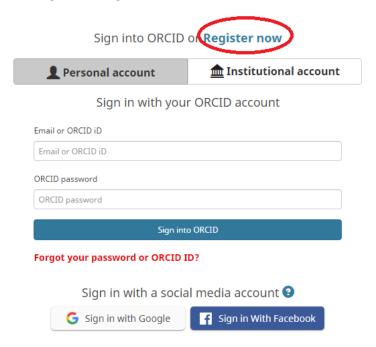
Note: make sure you only register for an ORCID ID if you have no ORCID ID already. Not sure whether you already have an ORCID? Search your name (and optionally your institution name):



1. To register for an ORCID, click on 'SIGN IN/REGISTER'



2. And again on 'Register now'



3. Fill in the form

Already have an ORCID iD? Sign In

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•
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9

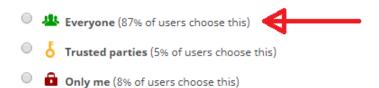
Email addresses:

- Primary email (required): Your primary email address, entered twice for confirmation. You
 will use your email address (or ORCID ID) with your password to sign in to the ORCID
 Registry.
- Additional email (strongly recommended): Your secondary (backup) email address. It is strongly recommended that you provide at least one additional email address on registration. This will ensure you can still use your ORCID record if you lose access to your primary email. If you added an institutional email as your primary address, we recommend adding a personal one as backup. You can use any email address connected to your ORCID record, with your password, to sign in to the ORCID Registry. You can add as many additional email addresses as you wish.

Visibility settings

Your ORCID iD connects with your ORCID record that can contain links to your research activities, affiliations, awards, other versions of your name, and more. You control this content and who can see it. **More information on visibility settings**.

By default, who should be able to see information added to your ORCID Record?



Notification settings

ORCID sends email notifications about items related to your account, security, and privacy, including requests from ORCID member organizations for permission to update your record, and changes made to your record by those organizations.

You can also choose to receive emails from us about new features and tips for making the most of your ORCID record.

■ Please send me quarterly emails about new ORCID features and tips
To receive these emails, you will also need to verify your primary email address.

After you've registered, you can change your notification settings at any time in the account settings section of your ORCID record.

Terms of Use

I consent to the privacy policy and terms and conditions of use, including agreeing to my data being processed in the US and being publicly accessible where marked Public.

You must accept the terms and conditions.

To fully benefit from ORCID's functionality, your profile should be set to public. Please select
other options only if you have good reason to do so. For more detailed support on registering
look at http://support.orcid.org/knowledgebase/articles/171598-register-your-orcid-id

In most cases you will be taken to your new ORCID record, but sometimes you will see a different screen or message:

• Is this you? If one or more records with an identical name already exist in ORCID's system, you will be shown a list and prompted to check that none of them are yours. You can click the ORCID IDs listed to view publicly available information and check whether the account belongs to you. If there is not enough information on the ORCID record to know if it is yours, please contact ORCID. If you have never used ORCID before, then it is very unlikely that any of the listed individuals are you and you can click the None of these are me button to get your new ORCID ID.

Please check whether any of the ORCID iD(s) listed below belong to you. You may have already created an ORCID iD using a different email address, or the iD may belong to another researcher with the same name as you. Click the iD(s) below for more information.

ORCID iD	Email	First Name(s)	Last Name	Institution
https://orcid.org/0000-0001-5727- 2427	s.garcia@orcid.org	Sofia	Garcia	
https://orcid.org/0000-0003-1096- 6880		SOFIA	CORZO-GARCIA	
https://orcid.org/0000-0003-2685- 3012		Sofia	Garcia-Pertierra	
https://orcid.org/0000-0001-7652- 6429		SOFIA DE LAS NIEVES	GARCIA GAMEZ	

Not sure whether you already have an ORCID iD? Contact us for assistance.

Yes, I have an iD - sign in now None of these are me - continue to registration

4. Connect your Scopus ID to your ORCID



https://orcid.org/0000-0000-0000-0000

(Not You) 2



Scopus - Elsevier 2

has asked for the following access to your ORCID Record





Add/update your research activities (works, affiliations, etc) Read your information with visibility set to Trusted Parties 👃 Add/update other information about you (country, keywords, etc.)

This application will not be able to see your ORCID password or any other information in your ORCID record with visibility set to Only me. You can manage permission granted to this and other Trusted Organizations in your account settings.

Authorize

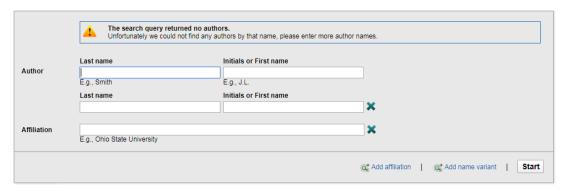
Deny



Send Scopus Author details and publication list to ORCID

Your publications on Scopus may be spread over a number of different Author profiles, because these are generated automatically. In order to create a single profile containing the correct publications, please follow the steps in this wizard. On completion, any changes will be sent as corrections to Scopus.

To locate all Author ID's please provide all the name variants under which you have published below.

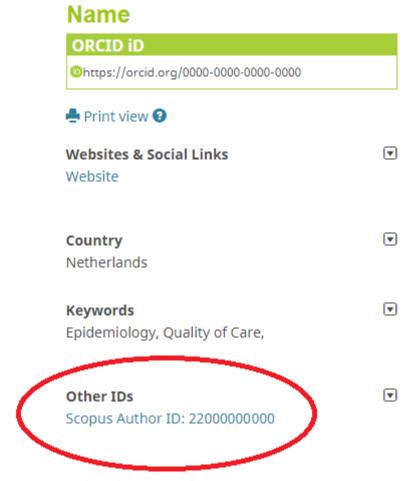




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Connecting existing ORCID iD to your Scopus ID.

1. Check whether your **Scopus author ID** is visible on your ORCID profile:



2. Connect your ORCID to your Scopus by following the instructions below

How to connect Scopus to ORCID

an user instruction

Introduction

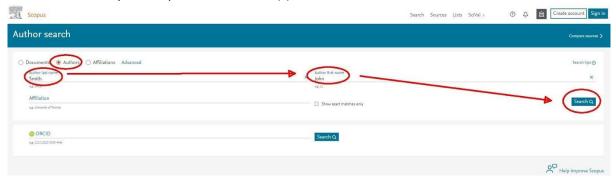
This user instruction shows you how to connect your ORCID with your Scopus Author ID(s). This is useful for researchers, because it enables you to automatically populate your ORCID with publications from Scopus and it enables Pure Amsterdam UMC to search in Scopus for your publications by using your ORCID, if you have registered your ORCID in PeopleSoft.

Requirements

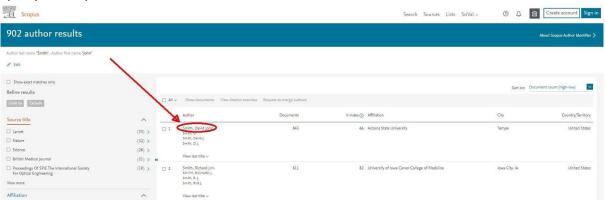
- 1. You have an ORCID
- 2. You have a Scopus Author ID(s)
 - a. Scopus is Elsevier's abstract and citation database. Scopus Author ID(s) are handed out by Scopus. You get an Scopus when you have published two or more publications in journals that are collected by Scopus.

How to connect Scopus to ORCID in 13-steps

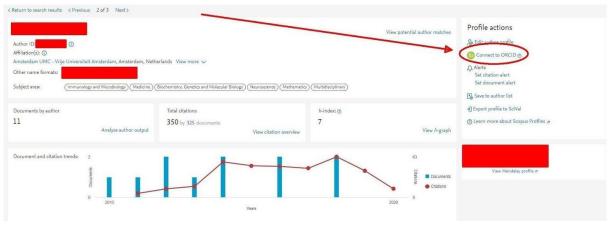
- 1. Go to https://www.scopus.com/search/form.uri?display=basic#author
- 2. Search for your Scopus Author Profile(s)



3. Open your Scopus Author Profile



4. Connect to your ORCID

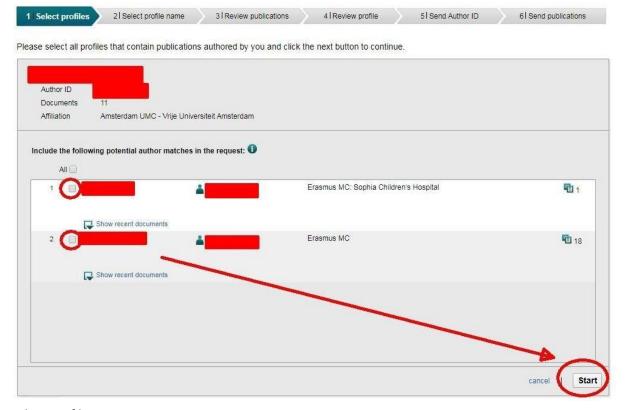


5. Authorize access to your ORCID



6. Select your profile(s)





7. Select profile name



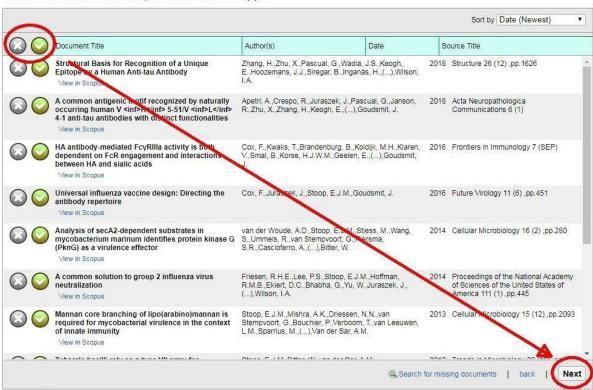


8. Review your authored publications. Remove publications that are not authored by you



Review your authored publications

Please indicate below which of the 11 publications are authored by you.



9. Confirm the review of your profile

1| Select profiles 2| Select profile name 3| Review publications 4 | Review profile 5| Send Author ID 6| Send publications

Review the Scopus profile

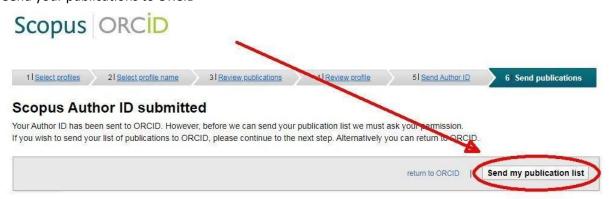
Please review the information below to ensure that the data to be sent to ORCID is correct.



10. Send your Scopus Author ID(s) to ORCID



11. Send your publications to ORCID



return to ORCIE

12. Scopus documents submitted

Scopus documents submitted

Thank you for your request. We have now also sent your publication list to ORCID.

The Scopus Author Feedback Team

13. View end result in ORCID

